



12th Contracting Squadron



12 CONS Acquisition Process Changes

U.S. AIR FORCE

Integrity - Service - Excellence



Overview



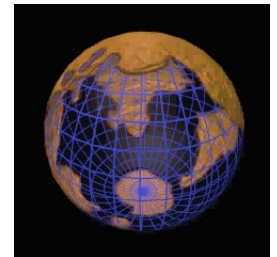
- ★ **Change in Support**
- ★ **Service Acquisitions**
- ★ **GSA Sole Source Justification**
- ★ **Logical Follow-On Sole Source Justification**
- ★ **Proper Use of Non-DoD Contracts**
- Summary**



Change in Customer Support



- Effective 18 Jan 05
 - 12 CONS will provide contracting support for Randolph AFB requirements only
 - HQ AETC/CONS will support command multi-base acquisitions and non-Randolph requirements





Service Acquisitions



- All service acquisitions shall be performed based
 - The Services Designated Official (SDO) shall approve any service acquisition >\$2.5 not performed based
 - SDO for requirements < \$10M is the 12CONS/CC
- Service acquisitions >\$2.5K and ≤\$100K shall include quality assurance processes to ensure contract requirements are met
 - AFI 63-124, Performed Base Service Acquisitions, are not mandatory



Service Acquisitions



- Service acquisitions with an annual contract value >\$100K shall be IAW AFI-63-124
 - Formal Statement of Work
 - Formal Surveillance Plan
 - Formal Quality Assurance Evaluator appointment and training
 - AFI 63-124 now applies to delivery orders written against GSA schedules, Blanket Purchase Agreements and Basic Ordering Agreements



GSA Sole Source Justification

- Brief unstructured justification to support sole source awards to GSA contractors has been replaced
- GSA sole source requirements must now be supported by the more traditional formal document (J&A)
 - Must follow the same rules for non-GSA sole source awards



Logical Follow-On Sole Source Justification



- Logical follow-on sole source justifications have been identified as lacking sufficient justifications to support the award
 - Contracting Officer must be provided sufficient information to
 - Substantiate that all duplicated cost associated with competing requirement would not likely to be recovered through competition
 - Substantiate that time associated with competing the requirement will result in unacceptable delays



“Get It Right”



Proper Use of Non-DoD Contracts



- DoD spends billions of dollars through non-DoD contract vehicles, this includes
 - Orders issued under these vehicles by DoD personnel
 - Orders issued by non-DoD federal entities on DoD's behalf, using DoD funds
- Examples:
 - GSA Schedules
 - Government-wide Acquisition Contracts

Recent Inspector General reviews have found that non-DoD contract vehicles are not always properly used



“Get It Right” Con’t



- Applies to procuring supplies or services for amounts > \$100K when an award will be made against a non-DoD contract
- Requirement initiator and/or Contracting Officer (CO) must ensure each award file is documented to reflect
 - Order is in the best interest of the Air Force
 - Supplies/service to be provided are within the scope of the basic contract



“Get It Right” Con’t



- Funding is available and appropriate for the acquisition
 - Financial management must validate in writing that the funds are appropriate for the acquisition
- Any terms, conditions and/or requirements unique to DoD or the Air Force are incorporated into the order
 - (e.g. Berry Amendment, Buy American Act)
- CO certification that the above procedures have been followed



What “Get It Right” Means To...



- Meeting customer requirements using GSA and other non-DoD contract remains a viable option
 - Early planning and contracting office involvement is essential
- 12FTW Support Flight Chief:
 - 12 CONS/LGCA, 7-5145
- Tenant Support Flight Chief:
 - 12 CONS/LGCB, 7-5127
- Plans and Programs Flight Chief:
 - 12 CONS/LGCP, 7-5460



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